

Dear Parents,

Below we have listed some information to help with the transition back to school. Please call or email if you have any questions, however be reassured that all of these decisions have been based on the Department Operations manual.

- All students must have their own drink bottle. They can refill from the drink taps but will be discouraged from drinking from the taps. Please make sure your child's drink bottle is clearly marked with their name and grade.
- Soap and sanitiser is provided at school. We have ensured that we have enough supply for all classrooms and learning spaces to have sufficient sanitiser.
- No parents/carers are to enter the school buildings unless absolutely necessary and by arrangement. Please make sure that your child understands that drop off and pick up will look different now and that the rules have been made by the department to make sure everyone is safe.
- For drop off and pick up, we require parents to stay in their cars. Both car parks will be used as drop off zones in the mornings. If your family name is from A-L can you please use the gravel car park. If your family name is from M-Z please use the bitumen car park. If you have concerns about the gravel car park due to pot holes (we are having the car park graded later this week, however I cannot guarantee the absence of pot holes) then please make your own decision about where to drop off, but be aware that we are trying to make the traffic manageable. If it looks unsafe or unmanageable we will look at moving to staggered drop offs. Drop offs can occur from 8.30am to help reduce congestion. Please give way to the buses.
- Temperature testing is no longer mandatory and will only be done if a student appears unwell.
- Make sure your children know which car park area you are collecting them from at the end of the day – the asphalt or the gravel car park. These areas will be supervised by staff.
- Early pick ups need to be arranged with the office, via a phone call. No parents will be able to go to the classrooms. The office staff will collect your child, sign them out and have them waiting at the main office for collection. Please organise early pick ups only when necessary. Late arrivals will need to wait outside the main office doors until they have been signed in by the office staff.
- As you can imagine, late arrivals and early pick ups could become quite time consuming for the office staff, so please try to be punctual.
- Only one adult at the office window at a time. Sanitiser is provided at the window. Please use on arrival. If you can see that the area is occupied, please wait outside until the area is clear.
- There will be no school assembly for the moment. We will run an alternative assembly via Webex at school. All classes will participate in their own classrooms.
- Children will be asked to sanitise their hands before and after using any shared equipment.
- Children must not be sent to school if they are unwell in any way. Parents will be asked to collect any children who become unwell at school. Any children with cold and flu like symptoms must stay home. This includes runny noses, sore throats and coughs. We need all parents to follow this new rule.
- Students who have been using a school device, need to return these to the school. A collection tub will be placed in the corridor outside the computer room and classroom 4. Please ensure the charging cable is also returned. Any damages to computers need to be

reported to the Principal please. Can you please pop a sticky label on the computer with your child's name if it doesn't already have a name label on it.

- As of the 12th October, no more on line or hard pack learning will be provided for students unless they have a medical condition preventing them from returning to school.
- Due to the size of our school, we have made the decision not to have staggered start and finish times.
- The school canteen will be open on Monday's and Friday's.
- Breakfast club will resume with school staff supervising.
- If your child catches the bus to school, please ensure they wash their hands before they get on the bus. They will be asked to wash their hands when they arrive at school and sanitise their hands before they get on the bus at the end of the day. School buses will continue as normal, with enhanced cleaning and physical distancing from adults.
- There will be no excursions or incursions for the moment.
- There will be no school photos at the moment.
- No parent helpers for reading etc for the moment.
- Sharing of food is not allowed.
- Non-contact greetings are to be used.
- Primary school students are not required to wear masks.
- Parents and Carers are required to wear masks whenever they leave the house, including for school drop-off and pick up.
- Adults are not to congregate for a chat in the school grounds. Please practise social distancing and set the right example for your children.
- Parent Teacher information sessions must be replaced with on-line alternatives.
- Schools must not conduct on-site school tours for prospective students and their families.
- Physical Education is to be held outside whenever possible.
- School Camps and excursions cannot take place.
- All children are now expected to be back at school for their learning. Unless your child has a medical condition that prevents them from returning, any children not at school will be recorded as unapproved absences.
- If you have a concern or an issue which you need to discuss, you cannot just call into the school. Please phone or send an email.

Again, I would like to reiterate that these decisions have not been made lightly and that they have been made in line with Department guidelines. You can reduce your child's anxiety by explaining the changes and answering any questions they have. You can also reduce your child's anxiety by explaining the changes in a matter of fact and positive way, rather than focusing on the negative.

Children are considered to be very low risk for catching and transmitting Covid-19. Please ensure they know this, so they can attend school without unnecessary stress. Our school chaplain is available if you feel you need further support.

Regards,

Jenny Dowsett